



FOR SCHOOL LEADERS OR DESIGNEE ONLY

II. The following section is for documenting the school's investigation to be completed by the school leader and/or designee (i.e. Dignity Act Coordinator)

Results of Investigation (include summary of information gathered from interviews):

(Add extra pages if needed)

Did the investigation verify that a material incident of bullying, harassment, and/or discrimination occurred? Yes No

If no, why?

Description of plan to eliminate bullying and reduce the hostile environment:

Contact with parents/guardians of target – date: _____

Contact with parents/guardians of aggressor(s) – date: _____

Contact with law enforcement – date: _____

Results:

Remediation: (Check all that apply)

Education Counseling Disciplinary (Code of Conduct application)

Restorative Justice or other program

(describe) _____

Law Enforcement Other (describe)

Who needs to be informed about the plan (respect confidentiality)?

Check all that apply. Students Administration Parents School staff

Other _____

Follow up review of plan (is plan working?) in _____ weeks

Target's response to plan to determine effectiveness:

Additional plan revisions and comments, if needed:

Keep this report on file to calculate yearly data reported to New York State Education Department.